

Check, charge & cash donations are deductible, make a list of miscellaneous CASH donations. Cash donations need a receipt. If you gave more than \$250 to one organization, you must have a written statement from them.

**CASH OR CHECK – *Have receipts / documentation available if needed***

Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_ Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_ Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_ Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_ Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_ Charity Name: \_\_\_\_\_ \$ \_\_\_\_\_

**NON-CASH ITEMS – *All the following information is required in order to deduct – Have receipts available if needed***

Charity Name: \_\_\_\_\_ Address: \_\_\_\_\_

Description of donated Property: \_\_\_\_\_

Date of contribution: \_\_\_\_\_ Fair market Value \$ \_\_\_\_\_

Date acquired: \_\_\_\_\_ Donors cost: \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ Address: \_\_\_\_\_

Description of donated Property: \_\_\_\_\_

Date of contribution: \_\_\_\_\_ Fair market Value \$ \_\_\_\_\_

Date acquired: \_\_\_\_\_ Donors cost: \$ \_\_\_\_\_

Charity Name: \_\_\_\_\_ Address: \_\_\_\_\_

Description of donated Property: \_\_\_\_\_

Date of contribution: \_\_\_\_\_ Fair market Value \$ \_\_\_\_\_

Date acquired: \_\_\_\_\_ Donors cost: \$ \_\_\_\_\_

How much can you deduct for the used goods you gave to charity last year? The IRS allows you to deduct the fair market value of an item - that is the price it would sell for in a thrift or resale shop. The quality of the item when new, as well as its age and present condition, must be taken into account.

On the following page there is a worksheet with approximate values of items currently selling at thrift shops. For items not on the list the Salvation Army suggests taking 25% to 30% of the items original price as its fair market value. Use this sheet for each separate time you donated items. Feel free to make copies for each charity.

Total miles driven for charitable or volunteer purpose \_\_\_\_\_

*(Have a detail list of dates, location and purpose)*